

Welcome to JagTrax!

Faculty & Advisor Audit Advising Features: Notes, Calculating GPA



- **Notes** provide a choice of standard comments to document your advising.
- **Calculate GPA** gives you the ability to project a student's GPA.
- Exceptions are course substitutions or waivers submitted to the Registrar's Office for processing.

			GRU		(J.	agTra	x		
Back to F	POUNCE		FAQ		Help	l.		Print		Log Out
Find Student ID	I		Degree Major		Level	Classification	Expected Gr	ad Term	Last Audit	Last Refresh
			BA 🔛 Communicat	tions	US	Junior-Seme	201502		08/29/2013	Today at 6:19 am
Worksheets Pla	nner Notes	GPA Ca	llc							
	Format:			-						
worksheets >	Student View	✓	View Save as PD	Proce	ss New	Llass	History			
What If			Georg	jia Rege	nts U	Iniversity	Degree	works		
	Student View AA103207 as of 08/29/2013 at 07:31									
Look Ahead	Student			Level		Undergraduate Semester				
	ID					Degree		Bachelor c	of Arts	
	Classification	ssification Junior-Semester				College	ge College of Arts, Hum, Soc Sci			Sci
	Advisor				Major		Communications			
	Overall GPA		2.31			Minor		Business Administration		
Academic Standing		ding	Good Standing				ation	Television and Cinema Track		
	Campus		Main campus			Hold				
	-				Degr	ee Progress				
	L	Requiremer	nts			78%				
	Note: This is an estimation of your degree progress, which is based on the number of boxes checked below									

The **Notes** feature provides advising comments that can be added to the audit as a footnote.

Worksheets	Planner Notes GPA Calc	
/iew Notes	>	
Add Note	View Notes	
1odify Notes	- Note Text	
elete Notes		

Notes opens first to **View Notes**, allowing you to see any previously loaded advising information. For new notes, click **Add Note**.

Worksheets	nner Notes GPA Calc	
View Notes		
Add Note 📏	Add New Note	
Modify Notes	Enter your note and click the Save Note button	
	Communicated with student in Walk-In Meeting	
Delete Notes	Communicated with student in Walk-In Meeting	
	Save Note: Clear	

Predefined notes are used to prevent any sensitive, confidential, or negative comments. Save notes.

Worksheets	lanner Notes GPA Calc		
View Notes 💙			
Add Note	View Notes		
	Note Text	Created By	Create Date
Modify Notes	Communicated with student in Walk-In Meeting		10/25/2013
Delete Notes			

Saving your note will place it in the **View Note** screen, along with any previous advising notes.

Insufficient			Crea	lits Applied: 0	Classes Applied: 7
BIOL 1101	Fundamentals of Biology	W	0	Fall 2010	
COM5 1020	Fundamentals of Human Comm	W	0	Spring 2010	
HIST 1111	Pre-Mod World Civilization	W	0	Spring 2013	
HUMN 2002	World Humanities II	F	0	Fall 2012	
MATH 0099	Developmental Math III	S%	0	Fall 2009	
READ 0097	Developmental Reading I	5%	0	Fall 2009	
READ 0099	Developmental Reading II	S%	0	Spring 2010	
In-progress			Cred	its Applied: 15	Classes Applied: 5
ANTH 1102	Introductory Anthropology	IP	3	Fall 2013	
COMC 3100	Communications for Profess.	IP	3	Fall 2013	
COMJ 3020	Intro to Newswriting	IP	3	Fall 2013	
COM5 3100	Intercultural Communication	IP	3	Fall 2013	
H1111	Pre-Mod World Civilization	IP	3	Fall 2013	
Notes					
Communicated w	ith student in Walk-In Meeting		Entere	d by	Date 10/25/2013

Notes are stored at the bottom of the audit for both student and advisor reference. Exceptions like substitutions or waivers are loaded by the Registrar's Office, and a complete explanation will be noted in the body of the audit.

Worksheets Planner	Notes GPA Calc			
Term Calculator				
		Current GPA		2.31
Advice Calculator		Credits Earned	l So Far	90
			Credits	Grade
		ANTH 1102	3	A [4.00] 🔽
		COMC 3100	3	A [4.00] 🔽
		COMJ 3020	3	à [4.00] 🔽
		COMS 3100	3	à [4.00] 🔽
		HIST 1111	3	à [4.00] 💟
		Class 6		à [4.00] 💟
		Class 7		à [4.00] 🔽
		Class 8		à [4.00] 🔽
		Class 9		à [4.00] 💟
		Class 10		à [4.00] 💟
		Class 11		A [4.00] 💟
		Class 12		A [4.00] 💟
		Class 13		A [4.00] 💟
		Class 14		A [4.00] 💟
		Class 15		A [4.00] 💟

Clicking on **GPA Calc** takes you to the Term Calculator. Here, you can project the student's GPA by forecasting grades in individual classes. Choose **Calculate** when done.

Worksheets	ner Notes GPA	Calc				
Term Calculator						
Advice	Current GPA			2.31		
Calculator	Credits Earned So Fa	r		90		
	Class	Credits	G	Grade	Calculated GPA	2.55
	ANTH 1102	3	Α	4.00	By achieving the grades listed here, your	
	COMC 3100	3	Α	4.00	GPA at the end of the term will be 2.55	
	COMJ 3020	3	Α	4.00	Recalculate	
	COMS 3100	3	Α	4.00		
	HIST 1111	3	Α	4.00		

Term Calculator will then return the GPA those grades would produce.

Worksheets	Planner Notes GPA Calc		
Term Calculator			
Advice		Current GPA	2.31
Calculator	>	Credits Earned	90
		Desired GPA	2.40
		Calcula	ite

Allowing you to project a desired GPA, **Advice Calculator** will provide the requirements to reach that goal. Click on **Calculate** once the Desired GPA is entered.



The **Advice Calculator** will return a report; the option to recalculate is always given.



Questions, comments, or concerns about JagTrax can be directed to your advisor or the Registrar's Office in the basement of Fanning Hall.

Registrar's Office hours: Monday-Friday, 8 am to 5 pm Contact information: (706) 446-1430 or registrar@gru.edu